



Position Announcement:

The Greek Theatre

POSITION: Stocker
DEPARTMENT: Food & Beverage
REPORTS TO: F&B Manager
FLSA STATUS: Non- Exempt
Opening: Open until filled

SMG, the leader in privately managed public assembly facilities has an excellent and immediate opening for a Stocker at the Greek Theatre.

Summary

Position requires an individual to have customer service skills, positive attitude, assist in preparing location and area for day to day operation, responsible for accurate accounting of all transactions and assist with location inventory controls.

Responsibilities/Duties:

- Maintain safe working conditions and sanitary work area.
- Follow rules and regulations of Premier Food & Beverage.
- Receive orders and store in proper area. Rotate inventory.
- Keep Warehouse Supervisor informed of all company equipment issues.
- Accurately complete paperwork for each delivery.
- Stock service areas with paper goods, condiments, beverages, and food items as needed.
- Receive orders and store in proper area. Rotate inventory.
- Willing to create a successful food service environment by stocking, straightening, and cleaning.
- Set up and break down portable food service equipment.
- Testing of food service equipment.
- General cleaning of concession stands, locker room and warehouse areas.
- Maintain supplies for area and inform Warehouse Supervisor when supplies are low.
- Interact with co-workers in a diverse workforce.
- Perform other related duties, tasks and responsibilities as required from time to time.
- Assist with location inventory.
- Responsible for accurate accounting of all warehouse transactions.
- Interact with customers and clients in a pleasant and professional manner.

Qualifications

- Must have basic working knowledge of food and beverage.
- Must have basic math ability to accurately count inventory.
- Must have ability to take direction and effectively perform the work.
- Must have great customer service skills.
- Must have positive attitude.
- Must have current ServeSafe Certification
- Must be a team player and a problem solver.

Skills and Abilities

- Ability to efficiently transport F&B products and fulfill other related needs to multiple locations quickly.
- Ability to follow directions and effectively perform the work.
- Ability to lift carefully items of moderate weight and size.
- Positive attitude and neat appearance.
- Basic knowledge of Concession / Bar operations.
- Work ethics encourages strong urgency and quality in a team environment.
- Must be able to speak, read, write, and understand basic English.

Other Qualifications

Requires ability to work flexible hours, including nights, weekends and holidays, in addition to normal business hours.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to move around the facility; to stand for long hours during events; talk and hear. This position may require work inside or outside of the building, as needed by events. This position requires stooping and lifting. Must be able to lift 25 lbs to the waist.

TO APPLY:

Send Resumes to careers@lagreektheatre.com with the subject heading "Prep Cook."

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SMG is an Equal Opportunity/Affirmative Action employer, and encourages woman, minorities, individuals with disabilities, and protected veterans to apply. VEVRRRA Federal Contractor.