



Position Announcement:

The Greek Theatre

POSITION: Server
DEPARTMENT: Food & Beverage
REPORTS TO: F&B Manager
FLSA STATUS: Non- Exempt
Opening: Open until filled

SMG, the leader in privately managed public assembly facilities has an excellent and immediate opening for servers at the Greek Theatre.

Summary

The restaurant server is to serve guests in a courteous, helpful, professional and pleasant manner. The server is responsible for duties such as greeting guests, servicing the guests' needs, opening and closing side work and other service related duties.

Responsibilities/Duties:

- Server will follow through with the proper and timely set-up and execution of events. Set up includes tables, chairs.
- Inspect linen, silver, and china prior to using them.
- Maintain a high degree of professionalism. Maintain all equipment and facilities in an organized, clean, safe environment.
- Review any special orders and event specifics at the beginning of each shift.
- Be in communication with supervisors regarding any special needs.
- Knowledge of menu items, ingredients, preparation methods and garnishes for all dishes.
- Maintain high standards of safety and cleanliness in all areas.
- Communicate any areas of needs, problems, and concerns from guest to F&B Manager.
- Maintaining proper dining experience, delivering items, fulfilling customer needs, removing courses, replenishing utensils, refilling glasses.
- Delivering Alcoholic and Non alcoholic drinks for service to your customers table.
- Properly open and pour wine at the tableside.
- Perform all opening, side and closing duties as well as all daily and weekly duties to the set standards.
- Performing basic cleaning tasks as needed or directed by supervisor.
- Greet all guests warmly with an appropriate greeting.
- Adhere to grooming and appearance standards consistently.
- Understands and can communicate products and services available at the venue.

Qualifications Requirements:

- Must have current ServeSafe certification.
- Must have current TIPs certification
- Must have LEAD Training through California Alcohol Beverage Control.
- High school diploma or equivalent preferred.
- Must have previous serving experience.
- Must have extensive knowledge of food and wine.
- Excellent oral communication skills.

- Positive interpersonal skills required.
- Must speak English fluently and be able to write in basic English.

Skills and Abilities

- Ability to guide the guest through the menu and make recommendations or answer any questions.
- Ability to operate POS cash register.
- Positive, customer service oriented attitude at all times.
- Strong knowledge of sanitary practices.
- Maintains proper grooming and dress code standards.
- Work ethic encourages strong urgency and quality in a team environment.
- Ability to work with other staff members in the facility.
- Ability to undertake and complete multiple tasks.
- Attention to detail.

Other Qualifications

Requires ability to work flexible hours, including nights, weekends and holidays, in addition to normal business hours.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to move around the facility; to stand for long hours during events; talk and hear. This position may require work inside or outside of the building, as needed by events. This position requires stooping and lifting. Must be able to lift 25 lbs to the waist.

TO APPLY:

Send Resumes to careers@lagreektheatre.com with the subject heading "Prep Cook."

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SMG is an Equal Opportunity/Affirmative Action employer, and encourages woman, minorities, individuals with disabilities, and protected veterans to apply. VEVRRRA Federal Contractor.