



Position Announcement:

The Greek Theatre

POSITION: Bartender
DEPARTMENT: Food & Beverage
REPORTS TO: F&B Manager
FLSA STATUS: Non- Exempt
Opening: Open until filled

SMG, the leader in privately managed public assembly facilities has an excellent and immediate opening for bartenders at the Greek Theatre.

Summary

This position is responsible for providing high quality customer service during all events, to achieve customer satisfaction and accurate accounting of all transactions, including inventory.

Responsibilities/Duties:

- Sets up and services individual beverage locations.
- Properly handle cash.
- Enforce all liquor laws.
- Verify and account for all liquor inventory.
- Maintain proper sanitation of work area.
- Follow proper safety practices in the work area.
- Provide pleasant and efficient service to customers.
- Reports to F&B Personnel in appropriate uniform, for assigned location.
- Prepares all beverage items for sale.
- Receives and handles cash and/or tickets.
- Accurately verifies all cash and liquor inventory.
- Utilize POS system proficiently.
- Accept payment for customers' orders.
- Follows all rules and regulations which apply to the beverage operations and to SMG Food and Beverage Division.
- Performs other related duties as assigned by F&B Manager.

Qualifications:

- Must be at least 21 years of age.
- Must have current ServeSafe certification.
- Must have current TIPs certification.
- Must have LEAD Training through California Alcohol Beverage Control.
- Must have ability to take directions and effectively perform the work.
- Must have sufficient math ability to accurately count and handle money.
- Must have basic working knowledge of cash register and cash handling procedures.
- Must speak and understand English well enough to converse with customers, supervisors and employees.
- Must have a pleasant personality and a neat appearance.
- Must be able to stand/walk for the duration of shift.
- Must be able to carry and lift, according to industry standards.

Supervisory Responsibilities

This position has no supervisory responsibilities.

Skills and Abilities

- Positive, customer service oriented attitude at all times.
- Strong knowledge of sanitary practices.
- Maintains proper grooming and dress code standards.
- Work ethic encourages strong urgency and quality in a team environment.
- Ability to work with other staff members in the facility.
- Ability to undertake and complete multiple tasks.
- Attention to detail.

Other Qualifications

Requires ability to work flexible hours, including nights, weekends and holidays, in addition to normal business hours.

Physical Demands The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to move around the facility; to stand for long hours during events; talk and hear. This position may require work inside or outside of the building, as needed by events. This position requires stooping and lifting. Must be able to lift at least 40 lbs.

TO APPLY:

Send Resumes to careers@lagreektheatre.com with the subject heading "Prep Cook."

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SMG is an Equal Opportunity/Affirmative Action employer, and encourages woman, minorities, individuals with disabilities, and protected veterans to apply. VEVRRRA Federal Contractor.